



MOBILE FOOD VENDOR PERMIT APPLICATION

(As required by City of Richland, Ordinance 2024-4)

****ALL SPACES MUST BE COMPLETED****

1. Business Name: _____
2. List Counties and/or Municipalities where permitted to operate as a Mobile Food Vendor:

3. Location(s) where business will be conducted: _____

4. Length of time business will be conducted (ie: days, weeks, months): _____

5. Requirements:
 - A. Copy of Mississippi Sales Tax License
 - B. Copy of Mississippi Food Vending Permit with an "A" rating
 - C. If applicable, copy of Mississippi alcohol and/or beer permit
 - D. Property owner consent in writing
 - E. List of products to be sold (menu)
 - F. Proof of a valid insurance policy
 - G. Fingerprint card from the Richland Police Department
 - H. Pass a City Fire Inspection
 - I. Must collect a 2% food and beverage tax, pursuant to HB 1521, in addition to the 7% state sales tax

Annual Fee: Principal Office OUTSIDE City: \$150.00

Principal Office INSIDE City: \$20.00

I DECLARE UNDER THE PENALTIES OF PERJURY, THAT THIS APPLICATION AND ALL ITS SUPPORTING DOCUMENTATION, IS TO MY KNOWLEDGE TRUE AND CORRECT.

SIGNATURE OF APPLICANT

DATE